

Charlotte Lab School Board of Directors Monthly Meeting: WHOLE BOARD MEETING

Monday, June 15, 2020, 5:45pm |

ZOOM: <https://us04web.zoom.us/j/9259217661?pwd=ZEE2OEhGZGhaVUloMTJFS1FMMLpjdz09>

Meeting ID: 925 921 7661

Password: 959206

CONFLICT OF INTEREST STATEMENT

A conflict of interest is a transaction or arrangement that might benefit the personal, family, or business interests of a Board member. Board members have a fiduciary duty to conduct themselves without conflict to the interests of CLS. In their capacity as Board members, they must subordinate personal, individual business, third party, and other interests to the welfare and best interests of CLS.

Duty of Care - Directors must act prudently and actively participate in advancing Lab's mission and goals.

Duty of Loyalty - Directors must place Lab's interests above their own.

Duty of Obedience - Directors must abide by all applicable laws and regulations.

BOARD NORMS

- Must act at all times in the best interest of the school;
- Maintain confidentiality;
- Be respectful and professional in discussion and disagreement;
- Stay on topic and be sure that comments are school-related; and
- Limit side conversations - use the "parking lot" to table topics for discussion at future committee sessions or meetings.

AGENDA

Time	Duration	Topic	Presenter/Facilitator
5:45pm	5'	Welcome <ul style="list-style-type: none"> ● Reminders of Board practices/norms ● Zoom norms: Stay on mute, watch your airtime 	Tom Murray
5:50pm	10'	Executive Director's Report <ul style="list-style-type: none"> ● On-boarding team ● Hiring <ul style="list-style-type: none"> ○ VOTE: Approve recent offers to new hires ● Enrollment ● June Planning Week report 	Mary Moss
6:00pm	70'	Committee Reports FINANCE: <ul style="list-style-type: none"> ● Report from Committee meeting in May ● TENTATIVE VOTE: Approve 20-21 annual budget FACILITIES: <ul style="list-style-type: none"> ● Report from Committee meeting in May ● Upper School progress updates CULTURE & PERFORMANCE: <ul style="list-style-type: none"> ● Wellness- Report from Committee meeting in May ● Culture- Report from Committee meeting in May; Work with Valbrun Consulting ● Performance- Report from Committee meeting in May ADVANCEMENT: <ul style="list-style-type: none"> ● Annual Fund update ● Presentation of Development Plan for '20-'21 ● Report from Committee meeting in May GOVERNANCE:	Committee Chairs and/or School Representatives

		<ul style="list-style-type: none"> Report from Committee meeting in May 	
7:10pm	2'	Approve Minutes from Meetings on 2/11 after reviewing/finalizing.	
7:12pm	3'	Public Comments (if any; statements are limited to 3 minutes and may not reference individual circumstances, students or faculty members)	
7:15pm		Adjourn meeting	<i>Tom Murray</i>

Charlotte Lab School Board of Directors Monthly Meeting MINUTES

Recorded by Free Nixon on 6/15/2020

PRESENT IN-PERSON: Schools closed due to COVID-19

PRESENT VIA ZOOM: Tom Murray, Rashidah Morgan, Casey Rentch, Lindsay Thompson, Paola Pilonieta, Sarah Brody, Krista Lewis- Johnson, Ed Martinez, Dean Emmerton, Susan McBarnet, Craig Harvey, Brett Blumenthal, Nicole Mottershead, Nick Clavin, Mary Moss, Ricky Singh, Alison McClain, Kia Dean, Catherine Malone, Jackie Royce, Devin Rankin, Michelle Hunt, Free Nixon

ABSENT: Nick Triplet

Welcome: 5:52 pm Tom Murray opened the meeting

Executive Director Report:(Mary Moss)

On- Boarding Team shared vision and new process for New Hire

Mary shared new Leadership Team Positions

Meg Scott

Myah Davis

Ricky Singh

Vikki Tunick

Lindsay made a motion to approve New Hire Budget

2nd Susan McBarnet

Enrollment update

The goal is 900 students (state 850/county 50)

- We had a great drive through graduation ceremonies but families seem to appreciate it.
- Last week of teacher planning we put together groups to speak on current events
- Introduced think tank where staff can provide feedback and input
- Last Thursday we started our work with Diversity Inclusion with IDI Intercultural D Inventory (30 minute self assessment) and helps you develop a plan.
- Board will get more details soon

Lindsay Thompson Question on Deadline for State plans that are due

Deadline (Mid July) two plans will need to be prepared

Finance Report:

Working on raising capital for HS plans

We shall have a final budget in the next couple of weeks so that Board can vote on

Codes have changed and more work is required

Facilities:

We have till Sept to finalize lease

50% complete with building structure code

Permits are almost in hands

Cultural/Performance

No update with Wellness

Valdurm Consultant work in place

Audit report will be coming soon

Performance committee has meet about data and how to effectively “Tell the Lab Story”

Discussed goals and objectives for next years strategic planning

Governance

Craig Harvey New Board Member

Working on updating Policies with Mary and staff to be compliant with Charter Schools

PPP remains confidential

PR committee working on messaging that to the larger Lab community going out soon

Advancement

As of May 31st 198,000

No additional information on Grants. We submitted a grant to ??? but no information on that till December

Micheal and Nike will be participating in giving 100 million to schools. We are looking to get a close connection

Shared advancement goal for 2020-2021 (Details in the attached document)

Tom made motion to adjourn the meeting @6:57pm

Lindsay

Rashidah seconded