

Charlotte Lab School Board of Directors Meeting

Thursday, August 17, 2017, 5:45-7:00 p.m.

Shumaker Loop, 101 South Tryon Street, Suite 2200

Call-In Information: Dial-in Number:(712) 775-7031; Access Code:219-944; Host PIN:1750

CONFLICT OF INTEREST STATEMENT

A conflict of interest is a transaction or arrangement that might benefit the personal, family, or business interests of a Board member. Board members have a fiduciary duty to conduct themselves without conflict to the interests of CLS. In their capacity as Board members, they must subordinate personal, individual business, third party, and other interests to the welfare and best interests of CLS.

BOARD NORMS

- Must act at all times in the best interest of the school;
- Maintain confidentiality;
- Be respectful and professional in discussion and disagreement;
- Stay on topic and be sure that comments are school-related; and
- Limit side conversations.

AGENDA

Time	Duration	Topic	Presenter
5:45 p.m.	10'	Welcome to Rashidah and Dean Review meeting agenda	Tom Murray <i>Board Chair</i>
6:00 p.m.	5' each	<p>Board Committee Reports <i>Each committee will present their 2016-2017 goals and action steps. Notably, additional members needed on the Fundraising and School Performance Committees. Mary will review Google share folder set-up for committee work.</i></p> <ul style="list-style-type: none"> ● Finance & Fundraising – Casey, Nick and Shelli <ul style="list-style-type: none"> ○ Review financial dashboard ○ VOTE on insurance ● School Performance & Culture – Lindsay & Rashidah <ul style="list-style-type: none"> ○ Update on Race-based training for Board ● Facilities – Andy, Tom, Brian and Mary ● Governance - Lisa, Lindsay, Andy & Tom <ul style="list-style-type: none"> ○ VOTE on Board candidate Nicole Mottershead ○ VOTE to increase Board size to 13 ○ Update on GreerWalker Seminar ○ Next Board meeting: September ● Strategic Planning - Tom, Brian, Mary and Dean 	Committee Chairs
6:30 p.m.	15'	Head of School Report	Mary Moss Brown <i>Head of School</i>
6:50 p.m.	5'	Approve Minutes: Review Board meeting minutes from 7/19/2017	Lindsay Thompson <i>Secretary</i>
6:55 p.m.	5'	Public Comments (if any; statements are limited to 3 minutes and may not reference individual circumstances, individual students or faculty members)	

7:00 p.m.		Adjourn meeting	Tom Murray <i>Board Chair</i>
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In attendance: Rashidah, Lisa, Tom, Nick, Dean, Andy, Lindsay, Mary. On phone: Casey. Not here: Brian.

Finance: Reviewed financial status. Plan to launch Annual Fund earlier this year so we can help make up gap in September/October so we can avoid a loan solution (\$100k). Insurance discussion about increasing coverage. Increase in coverage. **VOTE** - Andy moves to increase total blanket property coverage. Nick seconded. All support. Wanted to take umbrella coverage from \$5m to \$10m. Increase in premiums of \$3,750. Andy **moves** to increase of umbrella coverage from \$5m to \$10m. Dean seconded the motion. All approved.

School Performance & Culture: Rashidah, Mary and Lindsay meeting next Wednesday to discuss school/Board goals for next year, including Mary's evaluation. Rashidah involved in Dismantling Racism - October weekend is the 30th.

Governance. VOTE on Nicole Mottershead. Voted to offer membership. Andy Motion to approve. Nick Seconded. Unanimous by everyone. **VOTE** on increasing to 13 members. Andy moves to up. Nick seconds. Unanimous. We'll ask Nicole about the GreerWalker seminar in October. Discussion about school's cybersecurity. Required to use state-run system. Biggest vulnerability is gmail/google/googledocs.

Head of School Report. 61 staff members started this Monday. All going well. State Board talked about official release of scores. Tomorrow is setting up space event 3-7 p.m. at both Lower School and Middle School. Bring whatever tools you've got. Next Wednesday is Meet the Teacher Night at Lower School/Thursday is Middle School. We'll be in good shape even if 10-15 don't show up. Waitlist still at 1300 kids. We're at 39% for incoming kindergarten FRL. 30% for incoming 6th grade and then 25% overall. Target is 40% FRL by 3-5 years. OurBridge Refugee and Immigrant afterschool - Dean's wife is volunteer coordinator - helped families fill out forms. Mary will share data on diversity of teachers. Match pretty closely to students. We'll more racially diverse for faculty and students. We now have 5 ESL students.

Lisa moved to approve Minutes. Nick seconds. Approved unanimously.

Fastest meeting in history.

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