

**Lower School - Maternity Leave / Long-Term Substitute
Upper Elementary English Language Arts & Quest Teacher,
Charlotte Lab School**



Job Posting Date: September 10, 2019

Application Closing Date: when position is filled

Hours: Full-Time

Start Date: October 21, 2019 or when position is filled

End Date: February 1, 2020

Responsibilities:

The Charlotte Lab School English Language Arts Teacher will have the following responsibilities in support of Charlotte Lab School:

- Deliver Reading, Writing and Science instruction to students aligned to the Common Core & NC State Standards
- Use the Workshop Model to facilitate instruction for whole class, small group, individuals, and advisory group
- Design lessons in alignment with the Lucy Calkins Reading and Writing Units of Study, as well as Columbia University's Teachers College Reading and Writing Project
- Write and plan challenge-based curriculum with grade level team, Quest support and community partners using Lab School's Quest Framework
- Serve as an advisor to a small group of students; in this role, deliver a social-emotional skills curriculum, serve as advocate for advisees, and operate as liaison between their families and the school
- Communicate frequently and regularly with families of students and advisees
- Use flexible grouping & scheduling
- Integrate technology into daily classroom instruction
- Encourage self-reflection
- Evaluate & assess students using standards based learning progressions
- Analyze data to inform decision making & instructional planning
- Monitor student progress through mastery tracking and student learning portfolios
- Participate actively in ongoing professional development and teacher evaluation process
- Supervise students and maintain a clean, orderly, safe, print-rich and positive classroom learning environment
- Fulfill all other duties & responsibilities as assigned by supervisor

Candidate MUST:

- Be able/willing to learn how to fulfill the responsibilities listed above
- Hold a Bachelor's degree from a four year institution

In addition, the Lab School Leadership Team will look favorably upon candidates who:

- Are fully licensed or willing to obtain North Carolina teacher licensure in Elementary Education and/or Literacy
- Have an advanced degree in a related field
- Have a least 2 years of full-time teaching experience
- Have experience teaching Reading and Writing to elementary-aged students
- Have unquestioned integrity and commitment to Lab's vision, mission, and growth
- Have previous experience working with diverse populations
- Are motivated to work in an open, progressive school environment
- Are independent thinkers
- Are reflective in their practices and have a growth mindset
- Demonstrate flexibility and adaptability
- Demonstrate innovation and creativity
- Work comfortably with technology
- Work collaboratively with others on curriculum development
- Have strong classroom management and organization
- Have strong interpersonal and communication skills
- Have the ability to build relationships and collaborate with others
- Have a professional demeanor, strong self-confidence
- Take initiative, are self-starters, have leadership skills
- Use strong judgment and decision-making skills
- Are exceptionally organized, ability to prioritize effectively and meet competing deadlines
- Have high energy, humility, good sense of humor

Salary & Benefits

Salary will be commensurate with experience. The position includes health benefits for employee and opportunity to contribute to a 403b retirement plan.

Application Process

Please visit www.charlottelabschool.org/lab-faculty/working-at-lab to complete an application. You will be asked to include your resume and a detailed cover letter demonstrating your interest in working for Charlotte Lab School.

Charlotte Lab School is strongly committed to hiring a diverse and multicultural staff and we encourage applications from traditionally underrepresented backgrounds. Charlotte Lab School does not discriminate on the basis of race, color, gender, handicap, age, religion, sexual orientation, national, ethnic origin, or any other reason prohibited by state or federal law.